

**CITY OF WILLIAMSBURG PLANNING DEPARTMENT
2006 ARCHITECTURAL REVIEW BOARD SCHEDULE**

MONTH	SUBMITTAL DATE 12:00 NOON Monday - One week prior to meeting date.	MEETING DATE 6:30 PM Second & Fourth Tuesday Municipal Building
January, 2006	*December 30, 2005 *January 13	January 10, 2006 January 24
February	February 6 *February 17	February 14 February 28
March	March 6 March 20	March 14 March 28
April	April 3 April 17	April 11 April 25
May	May 1 May 15	May 9 May 23
June	June 5 June 19	June 13 June 27
July	July 3 July 17	July 11 July 25
August	July 31 August 14	August 8 August 22
September	*September 1 September 18	September 12 September 26
October	October 2 October 16	October 10 October 24
November	November 6 November 20	November 14 November 28
December	December 4	December 12 [only one meeting this month]
January, 2007	*December 29, 2006 *January 12, 2007	January 9, 2007 January 23, 2007

If you have any questions, please call the Planning Department at (757) 220-6130. ***Date changed due to holiday.** Our Fax Number is (757) 259-8050.

Carolyn A. Murphy, Deputy Planning Director

All BUILDING APPLICATIONS must include nine (9) copies of the full-scale drawings of all building elevations, an application form signed by the owner of the property and a site plan drawn to scale for large commercial projects. Small projects such as a single family residential dwelling or addition must include a completed application form signed by the owner of the property, a site plan and may substitute one 11" x 17", 8.5" x 14", or 8.5" x 11" copy of all building elevations instead of nine (9) full scale drawings.

All SIGN APPLICATIONS must include nine (9) colored renderings of the proposed sign(s) with all drawings indicating the dimensions of the sign and scale of the drawing. For freestanding or monument signs the height of the sign from grade to the top of the sign must be drawn to scale and submitted for review. The application must be signed by the owner of the property.